



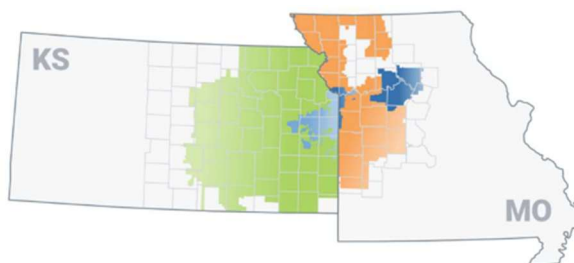
## Solar Application Process Details

This document is to assist with the Evergy application process with the hopes of preventing delays and ensuring customers receive their bi-directional meters as quickly as possible. In addition to this document, you should have received the Evergy Distribution and Interconnection Standards as well as territory specific paperwork. If you have any questions, please reach out to our team at [netmeteringapp@evergy.com](mailto:netmeteringapp@evergy.com) or 816-242-5971. We look forward to working with you!

### Jurisdictional Information

This section will provide you with information on the four jurisdictions located within Evergy's service territory. Knowing a customer's territory will ensure plans are designed correctly and rebates are applied for if available. The jurisdictions include:

- Evergy Missouri Metro
- Evergy Missouri West
- Evergy Kansas Metro
- Evergy Kansas Central



There are a few ways to verify a customer's jurisdiction. The first is to look at their utility bill. Their jurisdiction is listed under the "Message Board" on the first page. The second option is to utilize [Evergy's website](#).

Instructions for Evergy's website are as follows:

1. Go to the location marker icon in the upper left corner (it may have a jurisdiction already selected, that is okay).



2. Enter the zip code and address for the project as prompted. The website will reconfigure the location based on this information.

Select Your Location

**Where do you receive your service?**  
Knowing where your account is located will help us serve you better.

Zip code

64157 ✓

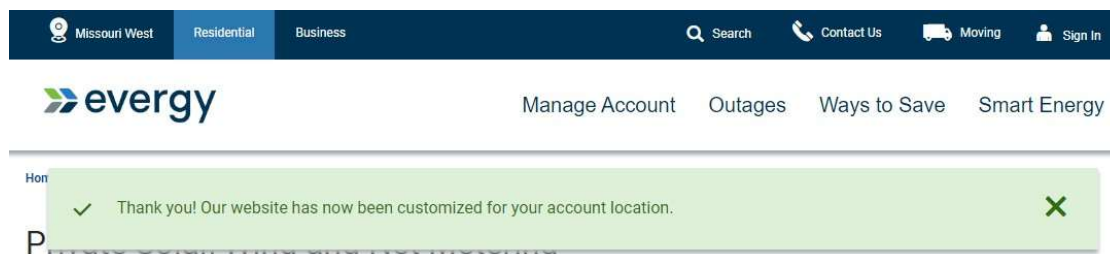
Please enter your address

11007

11007 N WALLACE AVE KANSAS CITY MO 64...

OR

3. The upper left corner should now display the correct jurisdiction.



## Initial Review Documents

Customers must be in “good standing” to submit an application and receive a net meter. This means customers cannot have any past due balance, be on a pay arrangement, or have bad debit that has been written off.

The following documents will be required for all solar applications. Territory specific notes are included as needed.

1. Spec sheets for panels, inverters, and batteries (if applicable)
  - a. A UL compliance must be shown on the spec sheets **OR** an additional compliance document can be supplied in conjunction with the spec sheet
    - i. Note: The inverters must include the supplemental SB compliance and & IEEE1547
2. Site Plan
  - a. Should include the location of:
    - i. Panels
    - ii. Inverters
    - iii. Current meter
    - iv. AC Disconnect

- v. Production meter
3. One-Line Drawing
  - a. Projects must include a production meter. This should be placed between the AC disconnect and main service panel.
    - i. **Note:** Evergy wires should be on the top of the meter can with the customer's wiring on the bottom
4. Signed Documents
  - a. **Kansas:** Customer acknowledgement form
  - b. **Missouri:** Section C of the territory specific net metering agreement
5. Picture of the service meter
6. Application Fee (Kansas only)
  - a. A \$100 application fee must be received for the project to move out of the initial review stage. This can be paid online at the end of the application or as a check in the mail. Reach out to our team for a mailing address if needed.

### Post-Installation Documents

Once installation has been completed, the meter exchange needs to be requested through the application portal. This is the **only** way our team is notified that a system is ready to move forward. Please also verify any required city or county inspection reports have been sent to the service center and all required signage has been installed on equipment. This will prevent delays with the final steps.

The state specific requirements are as follows:

#### Missouri Projects

- Photos of the installed panels, production meter, current meter, disconnect, and batteries (if applicable)
- Sections C – F of the territory specific net metering agreement

#### Kansas Projects

- Photos of the installed panels, current meter, disconnect, batteries (if applicable), and production meter

**Note:** If issues are found during the meter exchange and a second attempt is required. The **customer** will be charged for a return trip. This fee is \$81 for Missouri customers and \$91 for Kansas customers.